# AUTHOR’S GUIDELINES FOR PREPARING 2017 MAIREINFRA CONFERENCE PAPER MANUSCRIPTS

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# *ABSTRACT:* These mandatory guidelines are provided to prepare paper manuscripts for the 2017 MAIREINFRA - International Conference on Maintenance and Rehabilitation of Constructed Infrastructure Facilities proceedings. Authors must submit their manuscripts to the editor using standard letter size (21.59 cm width, 27.94 cm height) paper format in page setup and conforming to these guidelines to assure quality print, timely and efficient production of the proceedings, and a consistent and easy to read format. Authors must use metric or SI units of measurements. Customary US units can be included in parenthesis, if necessary. Manuscripts not conforming to the guidelines will not be reviewed. Your cooperation in adhering to these guidelines is greatly appreciated by the 2017 MAIREINFRA editorial staff and publisher. All papers will be peer reviewed by the 2017 MAIREINFRA International Scientific Committee and only accepted and high quality manuscripts will be published in 2017 MAIREINFRA proceeding. Paper manuscript Word file should be submitted online on or before the deadline.

*KEY WORDS:* Key, words, infrastructure, maintenance, rehabilitation, control, facilities

# 1. MANUSCRIPT

The manuscript is limited to a size of no more than 6 single-spaced letter size (21.59 cm width, 27.94 cm height) pages including: title, abstract, body text, figures, tables, and references. The paper’s top, bottom, left, and right margins should each be 2 cm; the header and footer should be 1 cm from the edges. All headings, subheadings, and text must be aligned left with no indent, as shown in these guidelines. Use the following format for footer: Times New Roman font size 10, positioned in the center of the footer of the first page and following pages. Leave two spaces after the footer text, type Page, leave one space, and apply page numbering 1, 2, and 3… on right in the footer in regular Times New Roman font size 10 in line with the footer text, as shown in these guidelines. Leave only one space between sentences, as shown.

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All paper manuscripts including figures and tables should be sent to the editors in electronic form by e-mail as an attached Word document file. The paper file name should start with 2017 MAIREINFRA and the last name of the primary author. After Editor’s paper review and acceptance decision, a revised electronic version of the final manuscript in Word should be sent to the editor. The IJP publisher holds the copyright of all published papers solely. The 2017 MAIREINFRA contact information:

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Type single-spaced text in regular Times New Roman font size 11, left justified with one blank line between paragraphs and one blank line after headings. Start paragraphs flush with left margin. Use the following word formats for consistency and quality: backcalculation, in situ, nondestructive, nonlinear, micromechanical, antistrip. References should be cited in the text in Arabic numeral within parenthesis, for example [1], [1,2,3], or Uddin et al. [1]. List references after acknowledgement and disclaimer. Type *REFERENCE* heading as shown below in *italics*, all caps, and followed by a colon. Leave one line space before the first reference only and no line space between references. Type each reference with a 4-space indent after reference number [1], starting with last and first names of first author followed by first and last names of each co-author in regular font, title in regular font, report number or proceedings title in italics, journal or book title in italics, and other information in regular font including publisher, country, date, and page numbers if applicable. See the example. The IJP publication policy does not endorse or allow the use of commercial statements and commercial names for promotional purposes. The editor and publisher reserve the right to charge for excessive editing of a final manuscript.

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Use Arabic numerals in appropriate sequence for each heading and subheading in the body of the manuscript, as shown. Type heading number followed by a period in bold capital letters, leave one space, and type the major heading in bold capital letters, aligned left, with no underlining. Leave one line space before the **MAJOR HEADING** followed by an additional line space before typing text, as shown above. The manuscript must include a major heading on conclusions.

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Type the subheading in bold upper case and lower case letters and aligned left, leaving one line space before the **Subheading**, but do not follow with another line space line, as shown above.

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Place figures, line drawings, photographs, tables… in the appropriate location, aligned center, and positioned close to the citation in the document. They should be numbered consecutively, e.g. Figure 1, Figure 2, Table 1, and Table 2, followed by a title in regular 11 font size letters. Place the table number and title line at the top center of the table. Place the figure number and title at the bottom center of the figure. Leave one line space after the table and after the figure title. Examples.

Table 1. Title of table (above the table) should follow after table number, period, and one space

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Provide a short summary of paper followed by conclusions which are clearly supported by the preceding sections. Add recommendations if appropriate.

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*REFERENCES:*

1. Uddin, W., Y. Nanagiri, and L. Yiqin. In Situ Subgrade Material Characterization using DCP and FWD Data. *Paper 01-051,* *CD Proceedings, 2nd International Symposium on Maintenance and Rehabilitation of Pavements and Technological Control*, Auburn, Alabama, USA, July 29-August 1, 2001, pp. 1-12.
2. Hudson, W.R., R. Haas, and W. Uddin. *Infrastructure Management*. McGraw-Hill Inc., New York, USA, 1997.